



Notice of a public meeting of Learning & Culture Overview & Scrutiny Committee

To: Councillors Reid (Chair), Fitzpatrick (Vice-Chair), Scott, Cunningham-Cross, Brooks, Burton, Taylor, Boyce, Barber (Co-opted Statutory Member) and Pennington (Co-opted Statutory Member)

Date: Wednesday, 20 March 2013

Time: 5.00 pm

Venue: The Guildhall, York

AGENDA

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interest or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 8)

To approve and sign the minutes of the meeting held on 23 January 2013.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak on an item on the agenda or an issue within the committee's remit can do so.

Anyone who wishes to register or who requires further information is requested to contact the Democracy Officer for this meeting, details of whom are listed at the foot of this agenda.

The deadline for registering to speak is 5.00pm the working day before the meeting, in this case **5.00pm on Tuesday 19 March 2013**.

4. Attendance of Cabinet Member for Leisure, Culture & Tourism - Update on Priorities and Challenges (Pages 9 - 12)

The Cabinet Member for Leisure, Culture & Tourism will be attending the meeting to provide a progress update on her priorities and challenges for this municipal year and to discuss her priorities and challenges for 2013/14.

[The Cabinet Members update has been attached to the agenda following the production of the minutes]

5. York Museums Trust (YMT) - Partnership Delivery Plan Bi-annual Update Report (Pages 13 - 24)

Members will receive an update on YMT's progress against the targets agreed in their Partnership Delivery Plan.

6. Briefing on Collections Development Policy Principles (Pages 25 - 26)

York Museums Trust will present the principles behind their forthcoming update of their Collections Development Policy.

7. Third Quarter Finance & Performance Monitoring Report (Pages 27 - 34)

This report analyses the latest performance for 2012/13 and forecasts the outturn position by reference to the service plan and budgets for all of the relevant services falling under the responsibility of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods.

8. Presentation on Parks- Recent Developments & Future Plans

As a follow up to their park visits earlier this municipal year, Members will receive a presentation on recent developments and future plans for parks across the city.

9. Verbal Updates from the CEIAG (Careers Education, Information, Advice, and Guidance) and Libraries Scrutiny Review Task Groups

The Committee will receive a verbal update from the Task Group members on their findings from their first meeting.

10. Learning and Culture Overview and Scrutiny Committee Workplan for 2012/13 and New Scrutiny Topic (Pages 35 - 38)

Members are asked to consider the Committee's workplan and a new Scrutiny Topic submitted by Cllr Aspden - To investigate the impact of the removal of the Educational Maintenance Allowance (EMA).

11. Urgent Business

Any other business which the Chair considers urgent.

Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting by email, please send to both Democracy officers named above).

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting, as listed above.

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

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City of York Council

Committee Minutes

MEETING	LEARNING & CULTURE OVERVIEW & SCRUTINY COMMITTEE
DATE	23 JANUARY 2013
PRESENT	COUNCILLORS REID (CHAIR), FITZPATRICK (VICE-CHAIR), SCOTT, BURTON, TAYLOR, BOYCE, WATSON (SUBSTITUTE FOR COUNCILLOR CUNNINGHAM CROSS) AND STEWARD (SUBSTITUTE FOR COUNCILLOR BROOKS)
APOLOGIES	COUNCILLORS CUNNINGHAM CROSS & COUNCILLOR BROOKS, MRS BARBER(CO-OPTED STATUTORY MEMBER)

31. **DECLARATIONS OF INTEREST**

At this point in the meeting, Members were asked to declare any personal interests not included on the register of interests, any prejudicial interests or disclosable pecuniary interests which they might have had in respect of the business on the agenda.

No interests were declared.

32. **MINUTES AND MATTERS ARISING**

Discussion took place in relation to Minute Item 29 from the last meeting of the Committee held on 21 November 2012.

Members of the York Museums Trust Scrutiny Review Task Group (Councillors Fitzpatrick, Taylor and Watson) made comments about the outcome of the decision made by the Cabinet about the Review's Final Report.

It was noted that the Cabinet had decided that the recommendations from the York Museums Trust Review Final Report should be delegated to be made by the Cabinet Member for Leisure, Culture and Tourism.

Members agreed that the decision on whether to accept the Final Report's recommendations should be made by the Cabinet Member at a public Decision Session meeting.

RESOLVED: That the minutes of the meeting of the Learning and Culture Overview and Scrutiny Committee held on 21 November 2012 be approved and signed by the Chair as a correct record.

33. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

34. ATTENDANCE OF CABINET MEMBER FOR LEISURE, CULTURE & TOURISM - UPDATE ON PRIORITIES AND CHALLENGES

Due to the non attendance of the Cabinet Member, full consideration of this item did not take place at the meeting. The Chair suggested that if Members of the Committee had any questions that related to the extract from the minutes from the previous attendance of the Cabinet Member in April 2012, which were attached to the agenda, that they might wish to email the Cabinet Member.

35. PROPOSED SCRUTINY REVIEW OF CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE FOR YOUNG PEOPLE IN SCHOOLS AND COLLEGES - SCOPING REPORT

Members received a scoping report into a proposed scrutiny review of Careers Education, Information, Advice and Guidance (CEIAG) for young people in schools and colleges.

Officers highlighted to Members a forthcoming report of an OFSTED thematic review into CEIAG. They reported that OFSTED had visited two schools in York and had been impressed on the collaboration between the schools and the Local Authority, in relation to CEIAG.

Officers reported that following the release of the OFSTED report they would report feedback received from schools to Members. Some Members pointed out that if the provision of careers education differed between all schools in York, then Officers should be wary of using conclusions from the OFSTED report.

It was noted that Councillor D'Agorne who had submitted the scrutiny topic, approved of the suggested areas of enquiry set out in the Officer's report, and that he would like to be involved in the review.

Having considered the suggested review scope detailed in the report, Members agreed that it might also be useful to look at:

- How teachers could be provided with the most up to date guidance and information on careers and education, as due to time constraints, they were often unable to provide a consistent level of CEIAG.
- The role that employers could play in providing information and guidance to young people.

Members set up a Task Group to carry out the review on their behalf and agreed the following remit for the review:

'To assess the standard of CEIAG for young people in York, and where appropriate identify improvements'

RESOLVED: (i) That the report be noted.

(ii) That a Task Group be formed with the following remit;

"To assess the standard of guidance for young people in York and where appropriate identify improvements."

(iii) That the membership of the Task Group be comprised of the following Members;

- Councillor Fitzpatrick
- Councillor Scott
- Councillor Reid

(iv) That Councillor D'Agorne be called as an expert witness by the Task Group as required.

(v) That the review be added to the Committee's work plan.

REASON: To ensure compliance with scrutiny procedures, protocols and the Committee's annual work plan.

36. **BI-ANNUAL SAFEGUARDING UPDATE**

Members received a Bi- Annual Safeguarding Update report from the Chair of the City of York Safeguarding Children Board. It was noted that as a result of a number of Serious Case Reviews, the Police had established a major specialist enforcement agency to investigate cases of Child Sexual Exploitation and other associated issues. The Committee were pleased to learn that the Police's Vulnerable Persons Unit would be based in West Offices alongside Council officers.

Discussion took place around the early intervention work of the Family Support Service to prevent the escalation of emerging problems in families, in an effort to reduce the number of children and young people requiring higher levels of specialist intervention.

The Committee agreed that:

- Safeguarding was a key political issue, in that it affected everyone.
- There was a need for greater information sharing between all agencies.
- A Member Training Session on the results of Serious Case Reviews and the work undertaken by the Vulnerable Persons Unit would be beneficial.
- Although York had been praised for its excellent partnership working on safeguarding in its last OFSTED report, all involved in safeguarding in the city should not get complacent.

RESOLVED: (i) That the report be noted.

- (ii) That a high level summary of key lessons learned from case reviews be included in a future Safeguarding briefing to the Committee.
- (iii) That feedback and emerging practice implications from the Neglect Conference be presented to a future meeting of the Committee.
- (iv) That the CYSCB's revised monitoring and performance framework be presented in a future briefing to the Committee.
- (v) That as part of future safeguarding briefings, the Committee receive an update on the impact of the Integrated Family Service.
- (vi) That future Member Training or Awareness Sessions take place on safeguarding issues, in particular surrounding recommendations from Serious Case Reviews and the work of the Police Vulnerable Persons' Unit.

REASON: For Members to be fully informed on key children's safeguarding issues in York.

37. LEARNING AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE WORKPLAN FOR 2012/13

Members discussed the Committee's work plan for the remainder of the 2012-13 civic year.

For the meeting in March 2013, it was agreed that:

- the item on the York Theatre Royal-Service Level Agreement Bi-annual Update Report be removed
- the Cabinet Member for Leisure & Culture be invited to provide an update on her progress against the priorities and challenges she identified to the Committee in April

2012, and her priorities and challenges for the next municipal year

- the CEIAG Scrutiny Review Task Group provide a verbal update on their work.

In regard to the May 2013 meeting, that the following items be added to the workplan:

- Attendance of Cabinet Member for Education, Children & Young People re priorities & challenges for 2013-14.
- Presentation of revised YMT Acquisitions & Disposal Policy.
- Draft Final Report from Libraries Scrutiny Review.

RESOLVED: That the work plan be agreed subject to the above changes and additions.

REASON: To keep the Committee's work plan up to date.

38. URGENT BUSINESS

38a. York Theatre Royal: Update to December 2012

Members received a report which informed them of the progress and performance of the York Theatre Royal under the current Service Level Agreement (SLA).

The Chief Executive and Artistic Director of York Theatre Royal provided details of the theatre's performance during the last six months as outlined in Annex 1 to the report and responded to particular issues raised by Members.

The Chief Executive informed Members that current figures showed that there was attendance from every ward in the city. It was noted new people were attracted to visit the theatre as a result of the varied programmes across the year.

Further discussion took place around the following issues;

- Take up numbers for programmes offered to Young People and Children by the Theatre.

- Other programmes offered alongside the Youth Theatre, given that the Youth Theatre was oversubscribed.
- Who was responsible for encouraging young people to engage in the arts in general?
- Older People's Activities offered by the Theatre.

The Chair requested that details for access to the various programmes and the numbers of schools that took part be included in the next report presented to the Committee.

RESOLVED: That the report and Members' comments be noted.

REASON: To fulfil the Council's role under the Service Level Agreement.

Councillor Reid, Chair

[The meeting started at 5.00 pm and finished at 7.00 pm].

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**Cllr. Sonja Crisp - Leisure, Culture and Tourism Scrutiny Report:
2012/13**

Listed below are the key areas of activity that I have progressed over the last year. I will be pleased to discuss these with the committee and provide more detail at the meeting.

Sport and Active Leisure:

- Providing many new programmes of activity, especially in walking, cycling, charity runs, and mass sporting events and new programmes for disabled people and the over 50s.
- Increasing in the number of people with a limiting disability undertaking 3 x 30 minutes of active leisure per week
- Supporting 55 Voluntary sports clubs to gain national accreditation and delivering a programme of voluntary sports opportunities with further funding secured through Sport England
- Bringing £1.2 million of funding to invest in sports pitches and facilities in York
- Expanding the facilities at Energise and growing the customer base.
- Generating new income
- Overseeing the new Active York Strategy for the city which was signed off at the Health and Wellbeing board in December. The Strategy will be presented to Cabinet shortly.
- Securing £253k of National Lottery funding from Sport England's Inclusive Sport fund to increase provision of sport for disabled people.
- Progressing the Community Stadium.

My key priorities going forward in this area will be:

- Delivery of the Stadium
- Procurement of the leisure facilities operator

Arts, Culture and Heritage:

- Running a highly successful 2012 and York 800 programme
- Securing The Arts Development UK 2012 conference for York
- Bringing the TdF to York in July 2014 (with its 100 day cultural festival) which will bring an estimated £100m of economic benefit to the Yorkshire region and the first ever northern full marathon to York

- Successfully establishing two new 5 November events in the city at no cost to the Council Tax payer
- Continuing the development of the Cultural Quarter with progress being made on key cultural infrastructure projects including £1.6m from the Heritage Lottery Fund (HLF) to create a new state-of-the art home for the city's archive collection
- Boosting income for our markets and the city centre
- Securing innovative public art for West Offices showcasing innovative, new and emerging, local artists funded from £220k of developer contributions
- Ensuring many new events take place.
- Enhancing the Christmas lights with a £20k investment to great acclaim.

Priorities going forward:

- Build on York's growing reputation as an innovative city of the future by encouraging and supporting new and innovative ideas in arts culture, festivals and digital mediums.
- Using LGA connections to share best practice and forge new partnerships and collaborations on a national level.
- UNESCO Creative Cities programme – we will know in May if the UN will be re-commencing this programme
- Developing the City Centre Offer and pursuing the Purple Flag
- Developing Bursaries / Access to arts provision
- Developing Diwali and Christmas lights
- Establishing an Events Network to plan the future events strategy

Tourism:

- Launching the production of a new tourism strategy for the city in partnership with Visit York

Priorities going forward:

- To bring forward the strategy for consultation in May and to develop proposals for new structures that will deliver more effectively across tourism, culture and events

Libraries:

- Keeping all our libraries open and reaching 1.1m visitors per annum

- Securing HLF funding to create a new, state of the art archive
- Opening the country's first reading café – in Rowntree Park
- Increasing digital inclusion through developing skills, encouraging volunteer support and providing wi-fi access
- Bucking the national decline in library use – both visits and book issues: Over half York residents use libraries – highest in the region and our books are borrowed more than most other authorities
- Delivering about 4,000 volunteer hours a year – which puts us in the top 7 performing authorities
- Exploring options for future service delivery using £100,000 of funding obtained from central government.
- Upgrading of the Library IT system took place in November, and the new website and library catalogue went live.

Priorities going forward:

- Developing the business plan for the social enterprise in order to determine its viability

Parks and Open Spaces:

- Keeping 5 green flags for parks
- Making our allotments more successful than ever with growing waiting lists.
- Supporting a successful Yorventure Bid on behalf of The Friends of Chapman's Pond.

Priorities going forward:

- Increasing support to friends groups
- Creating an active recruitment campaign for volunteers to support our parks and open spaces

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**Learning and Culture Overview and
Scrutiny Committee**

20th March 2013

Report of the Assistant Director (Communities, Culture & Public Realm)

**York Museums Trust Partnership Delivery Plan:
Performance Update to December 2012**

Summary

1. This report updates members on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.

Background

2. The Partnership Delivery Plan (PDP) approved by members in December 2007 outlined the key targets and objectives which the Council requires YMT to work towards over the period 2008-13. This report covers the period April 2012 to December 2012.
3. YMT was set up as an independent trust in order to achieve a business turnaround of the museums and art gallery and to enhance the cultural provision within the city. The key target areas reflected in the current PDP related to:
 - Stabilising visitor figures
 - Delivering new income streams
 - Creating new exhibitions and interpretative services
 - Creating an education strategy
 - Increasing use and involvement by residents
 - Achieving high visitor satisfaction

- Cataloguing of the collection
4. The report from YMT (Annex 1) sets out how they have been addressing these issues in the period from April 2012 to December 2012, and also gives an outline of what they will be developing moving forward.
 5. The new Partnership Delivery Plan for 2013 – 2018 is currently under consideration by the Cabinet Member for Leisure, Culture, and Tourism and any future Scrutiny committee updates will be given with reference to the new targets and areas for development agreed.

Options

6. This report is for information and there are no options to consider.

Corporate Objectives

7. YMT contributes to a number of corporate objectives including developing opportunities for residents and visitors to experience York as a vibrant and eventful city, improving opportunities for learning, and in strengthening York's economy through investment in the tourism infrastructure.

Implications

8. Finance: The Council makes an annual grant to YMT. It has received stable funding since 2002 with inflation uplifts. In 2011/12 the grant was £1,506,710. The current financial arrangements extend to the end of March 2013.
9. The report has no implications relating to: Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, Property.

Risk Management

10. This report is for information and there are no risks to consider.

Recommendations

11. That members note and comment upon the performance of the York Museums Trust.

Reason: To fulfil the Council's role under the partnership delivery plan.

Contact Details

Authors:

Gill Cooper
Head of Arts, Heritage and
Culture
Tel No.4671

Janet Barnes
Chief Executive YMT
York Museums Trust

**Chief Officer Responsible for the
report:**

Charlie Croft
Assistant Director Communities,
Culture and Public Realm

**Report
Approved**

Date

Wards Affected:

All

For further information please contact the author of the report

Annex 1: York Museums Trust Performance report to March 2012.

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Annex 1

York Museums Trust Performance Report: April 2012 – December 2012

Executive Summary

From April to December 2012 we continued to plan for the major capital developments at York Art Gallery and York Castle Museum. We played an important part in the city's *York 800* celebrations, mainly as a major partner of York Mystery Plays, and the launch of Yorkshire Museum's *1212: The Making of a City* exhibition. Her Majesty the Queen visited the exhibition on her visit to the city.

Partnership work continued on such projects as Illuminating York and the possible development of Exhibition Square and the York Science and Innovation Grand Tour. We also led on the major regional art project *Art in Yorkshire goes Modern* which this year included 27 galleries across Yorkshire.

In April we hosted a useful evening event for 17 Councillors to update them on our plans for York Castle Museum. YMT was successful in a competitive process to become one of only 16 museum services in England to receive Renaissance Major Partner Museum funding. This is from the Arts Council England amounting to £3.5m over three years. We also received funding for Museum Development Funding amounting to £800,000 for 2012-15 to lead on supporting smaller and medium sized museums across the Yorkshire and Humber region.

We have introduced new jobs to boost our Digital work as well as Collection Facilitators to record collections and help more volunteers and scholars to access the collections. We have increased our team of garden guides.

Staff Numbers at 31 December 2012 were: 7 Temporary; 101 Permanent; 68 Casual, totalling 176.

Trustees agreed our new Forward Plan 2012-18 which is available on the YMT website.

YMT is now part of the National Museum Directors Conference, a body that includes the Nationals and Major Partners Museums. The Chief Executive has joined the board of ICOM UK which is part of an influential worldwide group, after finishing her role as Regional Chair and membership on the National Council of Arts Council England after 8 years.

Analysis of Performance

a) *Stabilising visitor figures*

It was a challenging summer, as it was for many attractions throughout the country, attributed to the effect of the Olympic Games and the bad weather experienced through the holiday period. Since the start of 2013, figures have improved and we had a very good February half term.

Total Visitors: 9 months from April to December 2012
(excluding conference visitors)

	Actual	Last year	% Change
Castle Museum	227,538	240,186	-5%
York Art Gallery	132,525	187,316	-29%
York St Mary's	40,975	39,932	+3%
Yorkshire Museum	70,319	71,610	-2%
Grand Total	471,357	539,044	-13%

The drop in visitors to York Art Gallery compared to the same period last year is due to the exceptional visitor figures we achieved during 2011 for the hugely successful David Hockney and William Etty exhibitions.

One area that we do not count visitors on a regular basis is the number of people enjoying the Museum Gardens which at the last count we believe are somewhere in the region of over 1.3million per annum.

b) Delivering new income streams

The most significant news is the Arts Council Major Partner Museum award of £3.5m for 2012-15. YMT's Trading Subsidiary Company shows a strong performance and we are forecasting that retail, catering and venue hire will deliver a profit of £188,000 this financial year, largely because of our very successful wedding venue, the Hospitium. This income feeds back in to support the Charity under a tax-free Gift Aid arrangement.

Fundraising

Over the reporting period we have been successful in securing funds for the following:

York Art Gallery Development

- Arts Council England, £3.5m
- Garfield Weston Foundation, £250,000
- The Foyle Foundation, £150,000
- Sir Siegmund Warburg's Voluntary Settlement, £100,000
- Feoffees of St Michael's Spurriergate, £50,000
- Shepherd Building Group, exclusive sponsorship of the York Art Gallery Development, £50,000

York Mystery Plays

- Esmée Fairbairn Foundation, Mystery Plays, £20,000
- Feoffees of St Michael's Spurriergate, Mystery Plays, £15,000
- The Holbeck Charitable Trust, Mystery Plays, £4,550

Other

- Arts Council England, Museum Development Funding for Yorkshire and the Humber 2012-15, £800,000
- V&A Purchase Grant Fund and the Headley Trust, funding towards the purchase of a gold C15th finger ring found in Naburn, £2,500 each
- Richard III Society and an anonymous donor, funding towards the purchase of a medieval boar badge associated with Richard III, £2,000 each.
- Arts and Humanities Research Council, funding for a digitally based installation looking at the ivory bangle lady, £50,000
- Arts Council England Managed Funds, funding towards the setting up of a subject specialist network for Studio Ceramics, £4,400
- Friends of York Gallery, contribution to the purchase of *Passage* and *Paradise Lost* by Stephen Dixon, £2,396

c) New exhibitions and interpretative service

Gordon Baldwin: Objects for a Landscape continued at York Art Gallery until June and attracted 62,166 visitors before starting its UK tour. *Art and Music* was an exhibition selected from the permanent collection. This was accompanied by a lively programme of events and activities including lunchtime concerts in the gallery and was on show until the closure of the gallery in December, attracting 88,091 visitors. In the Little Gallery had on show information on the gallery development plans that included a window into the 'Secret Gallery' space and an opportunity for visitor feedback on the plans.

York St Mary's, our dedicated contemporary art space this year featured Laura Belém's *The Temple of a Thousand Bells*. This installation was composed of a thousand small glass bells that floated above the church nave and attracted 40,794 visitors to the church, the highest yet for an exhibition there.

Continuing investment in our sites is vital so that we gain new visitors and so that visitors return. This year we extended Kirkgate, the famous Victorian street creating 13 new shop displays and 2 new snickets/back streets, looking at the less glamorous side of Victorian life. This was partly funded by the Joseph Rowntree Foundation. We also landscaped and extended the Riverside area at the rear of the museum, creating a delightful area with flowers, a riverside walk displaying much more of the medieval castle walls, and the working Raindale Mill.

Our two major capital developments are ongoing: £8m York Art Gallery Development has secured £7m (£2m of which was a bequest from a York man). This development will see an extra 60% of exhibition space and the creation of the Centre for British Studio Ceramics. The new space will allow us to show larger and more ambitious exhibitions. The development will also create much improved learning spaces, toilets and café areas. The gallery will reopen in spring 2015.

We will also extend and further connect the Museum Gardens creating new entrances and pathways as well as new gardens.

Changing Spaces is our planned major development at the Castle Museum, creating new exhibition spaces and better learning facilities including a lift making the site much more accessible. The first exhibition will be the major exhibition *1914* exploring the impact of World War I on society.

Around 8,000 bulbs have been planted in the Museum Gardens, mostly for spring interest. Flood tolerant plants were planted along the woodland path and we won a silver gilt prize in the Yorkshire in Bloom annual competition in July.

We held 2 Contemporary Art Walks, in July and October, and over 100 people attended, visiting York St Mary's, York Art Gallery and other art venues in the city.

d) Create an education strategy

Headline educational figures for the period are as follows:

	YCM		YM		YAG		Total	
	2011	2012	2011	2012	2011	2012	2011	2012
Children from York schools	2,354	1,227	1,382	880	1,052	370	4,788	2,477
Children from non-York schools	12,555	11,594	2,086	2,715	1,395	744	16,036	15,053
HE and FE student visits	691	768	111	113	165	24	967	905

Formal Learning

The figures for York Schools reflect the building work that disrupted our offer to schools but with the extended Kirkgate we will expect an increase. However schools are finding it more difficult to make visits in this economic climate so it is important that we introduce new and relevant workshops such as 'Who Were You?', a forensic workshop for Science Week which 120 children took part in. Other workshops included 'Ancient Greeks', 'A Legionary's Life', 'Telescopes', 'Florence Nightingale' and 'Victorian Medicine'. Sessions on Dinosaurs, Romans and Vikings have been reworked to create more differentiation between KS1 and KS2. All the workshops are based on handling objects, providing resources not available to schools and ensuring they meet the needs of a thematic curriculum.

Several schools also booked the Victorian Day, which for an extra £10 provides the school with costumes for the pupils, Victorian replica toys for break times, itineraries for themed days and photocopied resources.

A Sculptural Ceramics Symposium organised in partnership with the University of York took place at Kings Manor and attracted 60 delegates.

Informal Learning

New Castle Museum studio sessions were developed to fit with the research and development of the 1914 project. These included 'Camouflage' and 'Weapons of War'.

A brand new programme called Museum Monkeys for Under 5's started in June. Saturday sessions were also introduced to reach working parents unable to attend during the week.

Adult Learning

YMT's Book Club discussed *Headlong* by Michael Frayn, *Life Class* by Pat Barker, *Tulip Fever* by Deborah Moggach and *Little Dorrit* by Charles Dickens. Attendees discuss the book and handle some relevant items from the collection.

City of York Council's Adult & Community Education's Wednesday afternoon drawing & painting workshops have worked extremely well, with a mix of participants, some of whom have additional support needs. Some of the work produced by the group was included in the Inspirations Exhibition at York Explore during Adult Learner's Week.

Sessions held over the period included 'Pre-history Through an Eggshell' talk with John Stewart from the University of York, 'The Geology Behind York's Buildings' with Stuart Ogilvy, 'The Making of the City' with Natalie McCaul, 'A Thousand Years of Gardening' with Peter Goodchild and the 'Archaeology of York Castle'.

Curators' talks focused on York's Mystery Plays, St William of York, ancient animal bone from the Teesdale Cave, Magic in Roman Britain, Harvey Brookes Antiquarian and Architect and one on the Lamplough Collection. Audiences have been really strong for these talks.

Territories

Territories is YMT's community arts programme, and included the first of a series of sessions for pupils from Burnholme Community College who require additional support. These sessions have been developed in partnership with CYC Traveller & Ethnic Minority Support Services.

Workshops were held in partnership with artist Vanessa Langford of Magnetic Arts, for adults with mental health issues. Working with the Art Gallery guides, the group chose works on paper for the community chest on the theme of *Wonderland* to tie in to Illuminating York.

Creative Personalities (a client-led group for adults with a personality disorder) returned to the gallery for 10 workshops. A new group was also established for couples where one partner is suffering from dementia. Other workshops included those held for people with complex disabilities and their carers, and creative writing sessions for clients of York MIND.

Precious Cargo/Genesis

The medieval Precious Cargo project came to a conclusion with an impressive fashion show in partnership with York College. The show took place in the medieval exhibition, amongst the abbey ruins. Another successful partnership with the Young Actors from York Theatre Royal culminated in specifically written and produced drama performances in the exhibition, entitled 'My Shoes are Pointer than Yours'.

Precious Cargo is now named 'Genesis' and once again will be programme of creative and innovative projects working with Young People exploring the science collections in animation and music.

The Genesis module on the BA Fashion course at York College is now in its third year. This time the project will draw inspiration from the natural science collection and delivers a message as part of a wider campaign about sustainability, recycling, and general environmental issues.

e) Increase use and involvement by residents

York Mystery Plays that we produced with York Theatre Royal and Riding Lights Theatre Company was a huge success, with 1,700 volunteers contributing to the production. Nearly two years in the making, 33,000 people saw this spectacular performance. The impact on the Museum Gardens was severe but we are working hard to restore the gardens.

We currently have 271 active volunteers on our books as at the end of December, totalling over 9,000 contributed hours across all of the sites. Volunteers support the Castle Studios programme and help catalogue the art and social history collections and research for the 1914 project collections. Our volunteer team for York Observatory has almost doubled in size which has enabled us to open on most Fridays as well as our regular Thursday and Saturdays. Volunteers are also working on the Yorkshire Museum library, to make an attractive and workable space whilst they continue with the tasks of cataloguing and refurbishment of the books.

Our Museum Gardens 'BioBlitz' was a huge success, with almost 200 species of animal and plant recorded in the Museum Gardens over a 24 hour period. Despite the wet weather many families and visitors took part.

Behind the scenes tours have been given to amongst others the Yorkshire Philosophical Society, staff of Alcuin College, and the Poppleton Local History Society.

f) *Achieve high visitor satisfaction*

Visitor surveys carried out in summer 2012 by Spirul Research showed that at:

York Castle Museum:

- 99% of visitors were either satisfied or very satisfied with their visit
- 97% would recommend the museum to others
- 96% would visit again

At Yorkshire Museum:

- 97% of visitors were either satisfied or very satisfied with their visit
- 97% would recommend the museum to others
- 89% would visit again

At York Art Gallery:

- 97% of visitors were either satisfied or very satisfied with their visit
- 99% would recommend the gallery to others
- 95% would visit again

g) *Ensure the cataloguing of the collection*

The Registrar has continued to 'clean up' information on the Adlib database including being able to search by date for objects relating to World War I and for collections which have recently either come off display or gone on display. Paper and Adlib records for collections of birds eggs has included an audit of the paper records to ensure that they have been added to Adlib and is extending the information by ensuring that place names are recorded consistently and correctly to aid searching. Images have also been added to records.

Improvements have been made to records relating to firearms which were requested by the Firearms Licensing office as part of our renewal of the 5 year licence.

We have now completed repackaging our large type and figured fossil collection to modern standards, helping to ensure preservation and ahead of its digitisation.

We have also started work on the documentation of the Lamplough-Lidster Collection (Bronze Age material) and an audit of the Strong room collections to better catalogue, locate as well as repack material.

We have started to plan our archaeological rationalisation project and to sort through the bulk archaeology collections stored at Birch Park and geology records continue to be added on Adlib.

We have also assisted the Scrutiny Committee's work in looking at our acquisitions and disposal policy prior to this being revised for national accreditation.

Acquisitions over the period have included: two collages by artist John Stezaker; two salt-glazed stoneware bottles by Ruth King; two works on paper by Keith Vaughan; St. Barbara medieval gold ring; silver-gilt medieval boar badge; Roman coin hoard found at Plompton, North Yorkshire.

Janet Barnes
Chief Executive
York Museums Trust
March 2013

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Learning & Culture Overview & Scrutiny Committee Meeting
20 March 2013

York Museums Trust Collections Development Policy Principles

Background

York Museums Trust (YMT) manages the Nationally Designated collections of three fully Accredited institutions: The Yorkshire Museum (No. 1061), York Castle Museum (No. 94) and York Art Gallery (No. 12). In order to achieve both these notable accolades, and as a matter of best practice, YMT has developed and regularly reviews a range of policies and programmes of work relating to the management and development of its collections.

YMT was chosen in 2010 to take part in a national pilot study to reform the Museum Accreditation scheme. This successful pilot laid down the groundwork for a new Accreditation Standard to be adopted by all museums in England and Wales.

As part of the Museum Accreditation cycle, now administered by the Arts Council of England (ACE), YMT will be invited to re-apply for Museum Accreditation in October 2013 with a submission deadline of April 2014. As part of this process YMT will review its collections management and care policies to ensure they comply with the revised 2012 Accreditation Standard (ACE). YMT's Collections Development Policy, which replaces earlier YMT Acquisitions and Disposals Policies will be reviewed and brought up to date as part of this cycle.

As part of the City of York Council's (CYC) Learning and Culture Overview & Scrutiny Committee's review of YMT the committee have requested that the collections development principles, that will form the basis of YMT's acquisition, retention and disposal of collections, be submitted to their March 2013 meeting. The committee will review YMT's full Collections Development Policy at their May 2013 meeting.

Collections Development Principles

Since 2002 YMT have actively sought to develop the City of York Council's historic, art and scientific collections in a pro-active and sustainable way in line with a set of strategic and collection specific principles that respond to and help shape YMT's collections whilst fulfilling the requirements of the sector's standard-setting and legislative bodies.

Principles for Acquisition

- Representation fulfilling specific collection development
- Exhibition
- Learning

Conditions

- Provenance
- Accompanying Story
- Legal Title
- Compliance with all relevant legislation
- Capacity and Resources for long-term preservation and documentation
- Fulfils specific Collecting Criteria for individual collections.

Principles for Disposal

- Sampling Collections
- Rationalisation of Collections outside of specific collection development
- Poor Condition – beyond the point of preservation

All new acquisitions and disposals proposed by YMT staff are measured against these principles and the more detailed collections development policy. The resources required for all acquisitions are also carefully balanced against those needed for the long-term improvements in knowledge, understanding, storage and care of YMT's existing collections which will at times include collections disposal. These disposals are similarly made in line with the Principles for Disposal outlined above.

More wide-scale collections reviews are undertaken by YMT staff and, where appropriate, subject specialists and members of interest groups to ensure their adherence to these principles.

Martin Watts - Director of Knowledge
Andrew Morrison - Head Curator



Learning & Culture Overview & Scrutiny Committee 20 March 2013

Report of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods

2012/13 Third Quarter Financial & Performance Monitoring Report – Leisure, Culture & Tourism and Children and Young People’s Services

Summary

- 1 This report analyses the latest performance for 2012/13 and forecasts the outturn position by reference to the service plan and budgets for all of the relevant services falling under the responsibility of the Director of Adults, Children & Education and the Director of Communities & Neighbourhoods.

Financial Analysis

- 2 Communities & Neighbourhoods are currently predicting a small underspend of £151k within Leisure, Culture & Tourism budgets and an underspend of £68k within Children & Young People’s budgets. This is partly due to vacant posts being held within Libraries (£138k) and Parks (£14k), although some of this is offset by overspends in operational costs. Additional income within City Centre and Markets (£56k) and Parks (£20k) is forecast. The Arts & Culture Education service moving to operate on a breakeven basis during 2012/13 is forecasting an underspend of £68k.
- 3 Within Children & Young People's budgets financial pressures of £1,414k are being projected. There was growth of £500k included in the Children’s Social Care budgets for 2012/13, but despite this it remains challenging to address the increase in demand for services. All areas of the directorate have been examined, and mitigation options within children’s services of £952k have been identified, that bring the forecast outturn for the service down to £462k, representing 1.9% of the net budget.
- 4 The strategy in York has been to invest in preventative services and to support greater early intervention in the belief that this will lead to a reduction in the overall population of young people in care over time.

There are some encouraging signs that this approach is succeeding, with the intake having reduced since it's 2007-9 peak with approximately 20% fewer over 2009-11 than over 2007-9, and some 25% fewer admissions in April-July 2012 than in same four months of 2011.

- 5 We have new services in place which are impacting upon the increased number of cases we were seeing associated with drug and alcohol misuse and domestic violence. Our greater targeting of support, and the expansion of services such as intensive family support teams specifically aimed at those on the edge of care, give ground for further optimism. We also know that the new front door arrangements are supporting early interventions, coordinated across multiple agencies.
- 6 However, the financial pressure on the budget for children's services has continued into 2012/13, despite the additional resources of £500k provided in this year's budget. The current pressure reflects various costs associated with the increase in the total number of looked after children which stood at 253 by the end of the third quarter.
- 7 Most notably, local foster placements have increased from 174 to 179 (£165k) and Independent Fostering Agency placements have increased from 13 to 16 (£146k). This has had a corresponding impact on support budgets, including staffing (£273k), leaving care costs (£82k), transport (£53k) and adoption agency fees (£78k).
- 8 The Council does continue to benefit from our ability to retain the significant majority of placements in local high quality family settings. compared to authorities with 30% of placements with (more expensive) Independent Fostering Agencies, York continues to have less than 10% in such placements.
- 9 Overall, our target of safely reducing the care population by the end of 2013/14 is ambitious but appears to be deliverable given the performance in relation to early intervention and managing those on the edge of care.
- 10 In other areas the Home to School Transport budget is now expected to overspend by £629k. The most significant pressures reflect the growth in the number of students attending the Danesgate Community and other alternative education settings. These arrangements are being reviewed, including an option to transfer appropriate costs from the GF to the DSG. A new taxi contract providing transport for all children with special needs became operational in September. The new contract has significantly improved the quality of provision. Further negotiations are underway with the contractor to seek further efficiencies in route planning and cost

reductions. New Bus contracts for all mainstream schools are due to be procured in 2013. However it is unlikely that this procurement will generate savings given significant fuel price increases in recent years, and increasing requirements regarding safety and vehicle emissions.

- 11 A higher than expected LACSEG Academy refund (£397k) helps offset the forecast overspend.

Mitigation Options

- 12 All areas of the directorate have been reviewed and work is ongoing within the Directorate Management Team to progress on a range of mitigation proposals, although this is not without some potential impact on customers and services:
 - Vacancy freeze measures are being strictly enforced across the directorate, including relief staff and short term cover. Other expenditure will only be incurred to meet statutory obligations, or where the well being of a vulnerable child could be compromised.
 - Contracts for care provision are being reviewed and opportunities taken to reduce the level of contracted spend where possible, and demand allows.
 - Options for utilising reserves and grants will be taken where a consequent general fund revenue saving can be generated.
 - Charges for services are being reviewed to consider the options for increased income generation.
 - All options to delay the start of planned investment in new or revised services will be considered.
 - Decision making processes for care packages and support are being reviewed to ensure high cost arrangements are thoroughly scrutinised. All high cost packages have to be authorised by the Assistant Director to ensure the needs are evidenced and eligible and that the costs are in line with market rates.

Performance Analysis

Create Jobs & Grow the Economy

- 13 Working in partnership with other organisations in the region and led by Welcome to Yorkshire, York had a significant role in securing Le Grand Départ of the Tour de France 2014 for Yorkshire. It has now been confirmed that York will host the start of Day 2. The Tour de France has an estimated global audience of 3.5 billion and economic benefit for the

region is estimated at £100m and will bring significant benefits to the York economy in 2014.

Protect Vulnerable People

Looked After Children & Children's Social Care:

- 14 The LAC Support Service commenced operation on 3 December 2012 as planned, under the supervision of a newly appointed practice manager, and indications of early cost savings are already being seen. Whilst the number of Looked After Children has increased by 7 in Q3 to 253 there are indications that early intervention work is having an impact, with a significant reduction in new entrants to care, and a third less legal applications, so it is expected that numbers will reduce again by April.
- 15 In the past year there had also been a concern around the numbers of children in care with more than 3+ moves, but Q3 figures are now in line with the target, reflecting attention to short term placement stability.
- 16 The latest available NEET rate continues to perform very well, with notable reductions of young people NEET after Year 11 and leaving Danesgate, although there is still a challenge around Learner with Learning Difficulties or Disabilities NEET.
- 17 The Integrated family Support Service (IFS) project is fully up and running. They are now engaged with over 100 Families, many of whom are eligible for funding through the 'Troubled Families' Payment by Results scheme. Overall child poverty has also reduced by 0.4%, equivalent to 130 children.

Schools:

- 18 The gap between children eligible for Free School Meals and those not eligible has narrowed at both KS2 and KS4 in 2012. KS2 L4+ in English and maths combined, gap narrowed from 33% in 2011 to 27% in 2012, but recent data places York in the bottom quartile.
- 19 Danesgate have received an improved outcome from their recent Ofsted inspection, moving from 'Satisfactory' to 'Good'. Nine primary schools were inspected by Ofsted, with five moving out of 'Requiring Improvement' to 'Good'. All these schools served the more deprived areas of York, showing an increase in education provision for those who have more need.

- 20 All year 8 and year 9 pupils leaving Burnholme Community College received their 1st preference of new school.
- 21 Despite this good progress, there are still some financial pressures on children's services as noted earlier in this report.

Build Strong Communities

- 22 The Active York Strategy was agreed by the Health and Wellbeing board in December 2012 and will be presented to Cabinet shortly. Funding of £252,705 from the National Lottery (Sport England's "Inclusive Sport Fund") has also been secured to increase provision of sport for disabled people in York.
- 23 Youth Support Services were awarded one of 12 Youth Innovation Zone (YIZ) grants to establish a new Youth Sector Partnership in the City. The Partnership will bring together youth work providers from the statutory, voluntary, community, uniformed and faith sectors. Members of the play team are supporting the YIZ by working with young people to develop a website.
- 24 The Shine programme has increased the number of places (over 50,000) and activities (almost 400) available in the period April - December compared to last year. The number of views of the Shine webpage, and number of new cultural providers registered on the website have also increased this year. The first Shine awards were launched by the Lord Mayor in October 2012 to recognise and celebrate the achievements of children and young people between the ages of 5 to 14 around York.
- 25 Cabinet have agreed the development of a business plan for a potential community benefit society for the Council's libraries and archive services, and £100,000 of government funding has been secured to assist with this.
- 26 The procurement phase for the Community Stadium has commenced, which is expected to last 15 months with the contract to be awarded in November 2013.

Council Plan

- 27 The information included in this report demonstrates progress on achieving against the priorities within the council's plan for 2011-15.

Implications

- 28 The financial implications are covered within the main body of the report. There are no significant human resources, equalities, legal, information technology, property or crime & disorder implications arising from this report.

Risk Management

- 29 A number of budgets are under pressure. On going work within the directorates may identify some efficiency savings in services that could be used to offset these cost pressures before the end of the financial year. It will also be important to understand the level of investment needed to hit performance targets and meet rising demand for key statutory services. Managing within the approved budget for 2012/13 will be a challenge, particularly for Children & Young People's Services, and the management team will continue to review expenditure across the directorate.

Recommendations

- 30 As this report is for information only there are no specific recommendations.

Reason: To update the committee on the latest finance and performance position for 2012/13.

Contact Details

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Chief Officers Responsible for the report:

Peter Dwyer
Director of Adults, Children and Education

Sally Burns
Director of Communities & Neighbourhood Services

Report Approved

Date 5 March 2013

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers

Third finance and performance monitor for 2012/13, Cabinet 12 February 2013

Annexes

None

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Learning & Culture Overview & Scrutiny Committee Work Plan 2012-13

Meeting Dates	Work Programme
13 June 2012 @ 4:30pm	<ol style="list-style-type: none"> 1. YMT Collections Scrutiny Review Interim Report 2. Draft Workplan – Including List of Proposed Topics for 2012/13 & Associated Documents
18 July 2012 @ 5pm	<ol style="list-style-type: none"> 1. York Museums Trust – Partnership Delivery Plan Bi-annual Update Report 2. Feedback Reports from Young Inspectors Work on Parks (Carole Pugh) 3. Year End Finance & Performance Monitoring Report 4. Update on previous Libraries Scrutiny Review, & Forthcoming Consultation on Libraries 5. Ofsted Feedback Report on Safeguarding (Pete Dwyer) 6. Workplan
19 Sept 2012 @ 5pm in Rowntree Park Cafe <i>following</i> <i>Tour of Park @</i> <i>3:30pm</i>	<ol style="list-style-type: none"> 1. York Theatre Royal – SLA Performance Bi-annual Update Report 2. First Quarter Finance & Performance Monitoring Report 3. Presentation on Careers Advice in support of Scrutiny Topic Submitted by Cllr D’Agorne 4. Update on previous Libraries Scrutiny Review, & Forthcoming Public Consultation on Libraries (Fiona Williams) 5. Workplan
21 Nov 2012 @ 5pm	<ol style="list-style-type: none"> 1. Update from Cabinet Member for Education, Children & Young People’s Services 2. Second Quarter Finance & Performance Monitoring Report (Richard Hartle) 3. YMT Collections Scrutiny Review Draft Final Report 4. Workplan
23 January 2013 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Cabinet Member for Leisure & Culture – Update on priorities and challenges 2. York Theatre Royal – Service Level Agreement Performance Bi-annual Update Report 3. Scoping Report for CEIG Scrutiny Review 4. Bi-annual progress report on Safeguarding & Looked After Children 5. Workplan
20 March 2013 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Cabinet Member for Leisure & Culture 2. York Museums Trust (YMT) – Partnership Delivery Plan Bi-annual Update Report 3. Briefing on Collections Development Policy Principles 4. Third Quarter Finance & Performance Monitoring Report 5. Presentation on Parks - Recent Developments & Future Plans 6. Verbal Update from CEIAG Scrutiny Review Task Group 7. Workplan & New Scrutiny Topic - To investigate the impact of the removal of the Educational Maintenance Allowance (EMA) <i>submitted by Cllr Aspden</i>

1 May 2013 @
5pm

1. Revised YMT Collections Development Policy
2. YMT Development Plan Update
3. Libraries Draft Final Report
4. Draft Workplan for 2013/14 – Discussion re Possible Topics for Review

SCRUTINY TOPIC ASSESSMENT FORM FOR COUNCILLORS
'ONE PAGE STRATEGY'

What is the broad topic area?

To investigate the impact of the removal of the EMA (Educational Maintenance Allowance).

What is the specific topic area?

In light of the petition signed by over 1,000 local residents presented to Budget Council, the topic will analyse what impact the removal of the EMA has had. It will assess how the replacement schemes are working, and examine what City of York Council can do to help deal with any problems that have arisen.

Ambitions for the review:

To help ensure that the proportion of 16-19 year olds participating in education continues to rise.

(For completion by the relevant Overview & Scrutiny Committee)

Who and how shall we consult?

i.e. who do we need to consult and why? is there already any feedback from customers and/or other consultation groups that we need to take account of?

Do we need any experts/specialists?(internal/external)

i.e. is the review dependent on specific teams, departments or external bodies? What impact will the review have on the work of any of these?

What other help do we need? e.g. training/development/resources

i.e. does this review relate to any other ongoing projects or depend on them for anything? what information do we need and who will provide it? what do we need to undertake this review e.g. specific resources, events, meetings etc?

How long should it take?

i.e. does the timings of completion of the review need to coincide with any other ongoing or planned work

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